**Job Application Form**

# Personal Details

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname** | | **First name(s)** | **Title (Mr, Ms, etc.)** |
|  | |  | **Mrs.** |
| **Date of birth** | | **Nationality** | **Contact address** |
|  | |  |  |
| **Email address** | | **Telephone number** |
| **Home:**  **Work:** | | **Home:**  **Work: Mobile:** |
| **Date of application** |  | | |

**Qualifications**

|  |  |  |
| --- | --- | --- |
| **Degree / Certificate obtained** | **Institution (name & location)** | **Dates (From – To)** |
|  |  |  |
|  |  |  |
|  |  |  |
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**Other Qualifications / Diploma**

|  |  |  |
| --- | --- | --- |
| **Degree / Certificate obtained** | **Institution (name & location)** | **Dates (From – To)** |
|  |  |  |
|  |  |  |

**Teaching Experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Institution** | **Subject** | **Dates (From – To)** |  | **Institute Address/**  **Telephone** |
|  |  |  |  |  |
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|  |  |
| --- | --- |
| **Last salary drawn** | **Expected Salary** |
|  |  |

# Language level and ability

Please give information about the languages you speak and your proficiency. Please use Advanced, Upper- intermediate, Intermediate, Elementary or Beginner to describe **each skill** for each language.

|  |  |  |
| --- | --- | --- |
| **Language spoken** | **Level (for each skill)** | **Any exams taken in this language? Please give details and results.** |
| **Urdu** |  |  |
| **English** |  |  |

# References

**All applicants must provide two references.**

**Reference 1** must be someone who has worked with you as your superior in a teaching institution where you have taught.

**Reference 2** must be someone who can comment on your interpersonal skills, punctuality and reliability as a teacher.

|  |  |  |
| --- | --- | --- |
| **Name and address of reference 1** | **How long did you work together?** |  |
|  | **What was your**  **referee’s job title at the time?** |  |
|  | **Telephone no. of referee** |  |
|  | **Email address of referee** |  |

|  |  |  |
| --- | --- | --- |
| **Name and address of reference 2** | **How long have you known each other?** |  |
|  | **How do you know**  **each other?** |  |
|  | **Telephone no. of referee** |  |
|  | **Email address of referee** |  |

# Date of application

I declare that the information I have provided in this application form is full and accurate, to the best of my knowledge and belief, correct and complete.

|  |  |
| --- | --- |
| **Applicant name** |  |
|  |  |
| **Date of application** |  |

**Note: Please fill this form and send back in this email id**[**careers@lss.edu.pk**](mailto:careers@lss.edu.pk)

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